Miami University Catalog

The library catalog has many useful, but difficult-to-find features. Among the most useful:

- **OhioLINK Central** – clicking on this link which appears at the top of every screen will export your search to the OhioLINK Central Catalog, where people may view statewide holdings or request electronic delivery of circulating items not available at Miami.

- **Request item** – clicking on this link, which appears at the top of item records, allows end users to request a copy of a book be delivered from the library in which it is located to another library for pickup. End users can also request that a copy of an article in the South West Depository be sent to them.

- **View your circulation record** – this link, located at the bottom of the screen, lets people see a list of items checked out and renew items they have checked out.

- **Latest received** – this appears in catalog records for current subscription. In addition to providing the most recently received issue, it shows recent checkin records, which will indicate if the item has been received, has not yet arrived, or has been sent to the bindery—useful when people can’t find a recent issue.

- **Order information** – is available when searching in the telnet version. You need only log in with the shared selector password [link to password page on mstaff]

OhioLINK Central Catalog

Searches the holdings of OhioLINK member institutions and indicates which books may be requested via OhioLINK’s courier service. Miami faculty, staff & students can request books using their name and social security number.

Common Questions about these Resources

1. I need this book but the catalog says that it’s missing. **OhioLINK Central**
2. I’m out of town but my books are due; can I renew them without coming to the library? **View your circulation record** feature in the MU Catalog
3. I can find every issue of a recent issue of a journal except for two I need—is there anyplace they could be? **Latest received** feature, MU Catalog. should tell you if they’ve been sent to the bindery.