**Introduction to MiamiLINK**

MiamiLINK is currently maintained by several librarians (Rob Casson, Aaron Shrimplin, and Rob Withers). Their duties include link checking MiamiLINK pages on a rotating basis, ensuring that coding on documents submitted for inclusion in MiamiLINK meets with MiamiLINK publication guidelines, troubleshooting problems, and re-designing MiamiLINK on a 2-3 year cycle. Report any questions, problems, or suggestions by sending email to mlink@lib.muohio.edu.

**MiamiLINK and Subject Specialists**

Subject specialists are responsible for the content in several areas of MiamiLINK:

- **Internet Sites by Academic Discipline** – selected Internet sites which may be useful to faculty and students in subject areas. Subject specialists can add, update, and delete links and annotations on web pages within their area of expertise by using an administrative interface [http://www.lib.muohio.edu/mstaff/disc](http://www.lib.muohio.edu/mstaff/disc). A listing of Internet Sites by Academic Discipline is available at [http://www.lib.muohio.edu/inet/disc/](http://www.lib.muohio.edu/inet/disc/).

- **Electronic Journals** – information about electronic journals is exported from the online catalog. This system automatically adds some titles to subject lists, but careful review is needed to ensure that others are included. Subject specialists can review a list of electronic journals and add them to an electronic journal list in their area of expertise at [http://gregson.lib.muohio.edu/ejournals](http://gregson.lib.muohio.edu/ejournals). A listing of journals by discipline is available at [http://www.lib.muohio.edu/howdoi/how_journals.php](http://www.lib.muohio.edu/howdoi/how_journals.php).

- **Indexes and Databases** – you will be notified of new subscriptions via the ps-librarians mailing list. If you wish to add new titles, initiate a subscription to a new index, or if you become aware of a free service that you wish to include, please send email to mlink@lib.muohio.edu.

- **Sites by Subject** – Librarians may be asked to maintain web pages linked to Sites by Subject [http://www.lib.muohio.edu/inet/subj/subj.html](http://www.lib.muohio.edu/inet/subj/subj.html) using an administrative interface.

**Non-MiamiLINK Web Publishing Opportunities**

Librarians and library staff have other opportunities to publish web pages using:

- Personal web space on the library staff server
- Universal Disk Space

These locations provide opportunities to publish:

- Course web pages
- Web pages to support workshops, tutorials, or conference presentations.
- Personal web pages.

Librarians may also elect to publish a Research Guide in their areas of expertise. These Guides provide a survey of basic print and online research resources for each discipline reside in your personal web space and do not need to meet MiamiLINK Publication Guidelines. Links to these Research Guides appear on MiamiLINK at [http://www.lib.muohio.edu/research/subject_guides.html](http://www.lib.muohio.edu/research/subject_guides.html). Links within the research guides should not overlap existing services, including:

- New Books
• Electronic Journals
• Internet Sites by Discipline
• Reserve Readings

**Key MiamiLINK Features**

- **How Do I … ? pages** – these pages, which appear on the left side of every MiamiLINK screen, provide links to basic MiamiLINK resources in languages that end users who are unfamiliar with library-speak can understand.

- **E-reference/Printer Friendly Icons** – icons for the electronic reference service and for the print-friendly version of MiamiLINK pages appear at the top of every screen.

- **Spotlight** – links to up to 5 stories about new resources or critical information about library services. To request a spotlight news item, send email to mlink@lib.muohio.edu.

- **Proxy Server Information** - people who use a non-Miami Internet Service Provider can access subscription based packages by following instructions available at <http://www.lib.muohio.edu/libinfo/proxy>. A link to this information appears.

- **Library Staff Area (mstaff)** – access to documents targeted at library staff appears at <http://www.lib.muohio.edu/mstaff>. Information includes links to forms, cluster information, strategic planning documents, links to curriculum vitae/schedules for candidates for librarian positions, instructional statistics, and passwords.

- **Digital Project Proposal Form** – enables you to propose a digital project or scanning job <http://dis.lib.muohio.edu/digitizing/>. A working group will be formed to help implement projects which receive approval.

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